

MINUTES of the ORDINARY PARISH COUNCIL MEETING of LITTLE HORWOOD PARISH COUNCIL (LHPC) held on Thursday 19th September 2024 at 8 pm in the Memorial Hall			Action
<p>Present: Chairman, Steve Simpson (SS), Vice Chairman Robbie Macpherson (RM), Cllrs. Amanda Digne-Malcolm (ADM), John Davies (JD), David Foster (DF), Andrew Kane (AK) and Clerk Mrs M Cliffe (AC). 3 members of the public were present.</p> <p>Please note that the meeting</p> <p>Please note: to comply with new data protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Little Horwood Parish Council Minutes.</p>			
24/86	1	Apologies Chris Hooper (CH) going on holiday	
24/87	2	To receive declarations of personal or prejudicial interest None.	
24/88	3	<p>Minutes of the Parish Council Meeting held on 15th August 2024 to be approved and signed</p> <p>It was resolved to agree and sign the minutes with the following amendment – “<i>Councillors approved the monthly direct debit for the scribe accounts package</i>” at item 20.</p>	
24/89	4	<p>Progress reports for information (from the Minutes dated 15 August 2024 Not covered elsewhere on the agenda)</p> <p>a). Item 9 – Elgin was contacted with a request for an update on the Norbury Farm Solar Farm. A named contact was given and a date for a teams meeting awaited.</p> <p>b). Item 15 – the revised Financial Regulations have been publicised on the website.</p> <p>c). Item 18 – The electrical contractor Sparkx was asked to convert streetlights 9 and 19 to LED.</p>	
24/90	5	<p>To consider progress in finding a new Clerk</p> <p>Mrs Hilary Kane was welcomed by Councillors as the new Clerk after a handover period of 3 months ending on 31st December 2024. Cllrs. SS & ADM will arrange to meet with her and get her contract signed.</p>	
24/91	6	Items deferred from Previous Meeting (and not covered elsewhere on the agenda) None.	
24/92	7	<p>Correspondence sent and received –</p> <ul style="list-style-type: none"> an offer was received from ruralEVcharging.co.uk to place EV chargers in Little Horwood free of charge. Due to the problem of finding a convenient parking space, the email was forwarded to LHRGT as they may wish to consider taking up this offer in their car park. a letter was received from Rosefield Energy with reference to the large planned solar farm (771 hectares which will partly enclose Botolph Claydon) advising that a consultation would be carried out between 18th September - 14th November 2024. This has been publicised through the Little Horwood website and Pete's Post. LHRGT made an informal enquiry asking whether the PC would be willing to submit a planning application on their behalf for future Rec Hall renovations. Cllrs. were supportive of this suggestion and the issue can be raised on a future agenda. The PC is allowed to make such an application at the time of publication. 	
24/93	8	<p>Planning and Development Report</p> <p>Two new applications have been received 24/02521/ALB (28 Wood End for renovations) and 24/02673/APP (Orchard View, Stearhill House Mursley Road for a single storey extension). No applications have been determined.</p>	
24/94	9	<p>Planning and development matters arising if any.</p> <p>No issues were raised.</p>	
24/95	10	<p>Buckinghamshire Council News</p> <p>No one from Buckinghamshire Council was available.</p>	
		<p>Public participation – A member of the public raised the issue of the bank opposite the allotments on Winslow Road and was concerned that the bank was deteriorating. Additionally, all the signs warning of the problem have been pushed to the side. The Clerk will contact the Local Area Technician to ask for the signs to be replaced and to ask for a further update on when the work will be carried out (problem was reported by the PC in March 2021, after an earlier repair failed).</p>	AC
24/96	11	<p>To receive a report on meetings attended</p> <ul style="list-style-type: none"> Cllr. RM attended a meeting of the Bucks Council Planning Forum on 10th June 2024. Many interesting topics were covered including tree planting and tiny forest initiatives, climate change, Energy Doctors, planning, appeals and enforcement, sandbag policy, flood plan, Ditch clearance and infrastructure projects. 	

24/97	12	To consider the draft 2025/2026 budget – The Clerk presented the first draft of the 2025/2026 budget. Cllrs SS and ADM will consider it further and present their ideas at the next meeting.	SS ADM
24/98	13	To consider the draft biodiversity policy This item was deferred for consideration at a future meeting.	DF
24/99	14	To draft an informal agenda for the meeting with Callum Anderson MP on 27th September 2024 at 12.00 pm – Cllrs were asked to submit their ideas for inclusion on the agenda to the Clerk by Tuesday 24 th September. The Clerk will submit the informal agenda to Cllrs on 25 th September.	All AC
24/100	15	Annual Footpath Walk – it was decided to hold the annual Footpath Walk on Sunday 1st December 2024.	SS
24/101	16	Autumn litter pick – it was decided to hold the Autumn Litter Pick on Sunday 27 th October 2024.	RM
24/102	17	To consider adopting the litter picking risk assessment – it was resolved to adopt the Keep Britain Tidy/Great British Spring Clean generic risk assessment for LHPC litter picks. The Clerk will post a copy on the Little Horwood website.	AC
24/103	18	<p>Parish Maintenance – To consider progress with ongoing issues</p> <p>a). footpaths Cllr. DF reported that Bucks Council had delivered the promised kissing gates for use in the Spinney. Cllr. SS reported that gateways had been improved on the Wood End footpath LHO/21/1 (yellow route). Cllrs SS & RM will finish numbering each of the footpath stiles.</p> <p>b). allotment clearance Cllr DF and the Clerk will visit the allotments to identify which plots need clearing. The worst plot is no. 29 which has a tree and brambles growing in it. The Clerk reported that the grass cutting contractor would cut the derelict plots for £70.00 per plot. Plots would then be allowed to lie fallow and compost overwinter. The contractor would continue to cut any brambles that re-grew.</p> <p>c). to consider increasing the Parish Council contribution to the current green spaces project To qualify for a grant from the Winslow and Villages Community Board, the PC has been asked for a higher contribution from the village for the green spaces project currently being undertaken in the Spinney. Cllr. SS reported that the Little Horwood Trust (LHT) has agreed to grant £2700 towards the project. It was resolved that LHPC would provide the same grant of £2700.</p> <ul style="list-style-type: none"> • The Clerk reported that the railings over the brook on the junction of Mursley Road and Winslow Road had been repaired by Bucks Council Highways after being hit by a vehicle. • The Clerk reported that streetlights 4,5, both on the corner of Church Street and Mursley Road, 9, by 10 Wood End and 19, by the allotments, have been converted to LED. (Thirteen of the nineteen lights are now LED). The Clerk will contact Western Power so that energy costs can be reduced. • Cllr. RM reported that no progress had been made on providing a library at the bus stop by the Old Crown. He offered to talk to Cllr. Hooper to obtain the screen and supports that are waiting to be fixed in place. • Cllr. RM reported that no progress had been made with siting the new electricity substation. It appears that Western Power's need to obtain 10,000 wayleave sites for new pylons has taken priority. 	DF SS RM DF AC AC RM
24/104	19	<p>Administration</p> <p>a). to consider ideas to increase public participation at the Annual Village/Parish meeting This item of business was deferred to another meeting.</p> <p>b). to note the internal auditors report from the Annual Governance and Accountability return The internal auditor has not been available for collection of the report.</p> <p>c). to appoint a new internal auditor for the financial year 2024/2025 The new internal auditor designate has advised that she is no longer able to take up the post. The Clerk will research other options.</p> <p>d). to report on progress with.gov.uk domain name and a new website. Cllr. SS provided a quote for</p> <ul style="list-style-type: none"> • hosting a Little Horwood PC website £156.00 plus VAT per annum • securing a dot gov domain £120.00 every two years plus VAT. <p>Cllrs resolved to accept the quote.</p> <p>There will be additional costs requiring approval as there is a £13.00 monthly charge for the website (but no upfront charge) and Office 365 will be required at approx. £103 per annum. The website would run on a template system and</p>	

Little Horwood Parish Council Meeting – Minutes 19th September 2024

Planning and Development Report - for meeting on 19th September 2024

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number Respond by	Site Address	Details of Application	Parish Council Response	AVDC Decision
Determined					
NIL					
Pending					
13/08/2019	19/02910/APP 10/09/2019	Harefields Winslow Road Little Horwood Buckinghamshire MK17 0PD	Installation of 12 x 100w LED flood lights erected on 4m high scaffold poles to illuminate a 30m x 50m domestic riding arena. The riding arena is already in situ.	No Objection	Awaiting decision
15/01/2021	21/00146/COU AR 11/02/2021	Clare Farm Winslow Road Little Horwood, Buckinghamshire, MK18 3JW	Determination to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).	Passed to Planning Committee for comment	Awaiting decision
04/09/2024	24/02521/ALB 02/10/2024	Wood End Cottage 28 Wood End Little Horwood Buckinghamshire MK17 0PE	Listed building application for replacement of rear door. Replace two ground floor timber framed single glazed windows with like for like double glazed hardwood windows. Replacement of shed with timber shed. Resurfacing path with gravel topping	No Objection	Awaiting decision
11/09/2024	24/02673/APP 09/10/2024	Orchard View Stearhill House Mursley Road Little Horwood Buckinghamshire MK17 0PR	Householder application for single storey rear extension	Passed to Planning Committee for comment	

NB Future Meetings will be held in the Memorial Hall at 8.00 pm on
 2024 - 21st November
 2025 - 16th January, 20th March 8th May, 24th July, 18th September, 20th November
 2026 - 22nd January

Annual Parish Meeting 2025 in the Memorial Hall at 8.00 pm 22 May 2025